

MINUTES
REGULAR MEETING OF THE SANDPOINT CITY COUNCIL
December 20, 2017

OPENING Mayor Rognstad called the regular meeting of the City Council to order at 5:30 p.m. on Wednesday, December 20, 2017, in the Council chambers at City Hall, 1123 Lake Street.

ROLL CALL Council members Aitken, Snedden, Camp, Williamson and Eddy were present. Councilwoman Ruehle was absent.

PLEDGE OF ALLEGIANCE Mayor Rognstad led the Council and the public in the pledge of allegiance to the flag.

ANNOUNCEMENTS

City Administrator Jennifer Stapleton announced that the City crew was out snow plowing at 2:00 this morning and completed full city plowing at approximately 4:00 this afternoon. The plan tomorrow, in accordance with the City's policy, is to complete clean up. Residents are encouraged to contact the Public Works Department or the City Shop if entrances to their driveways have been missed. City Attorney Scot Campbell added that the large snow blower had mechanical problems, which caused a delay in the snow removal process. **Mayor Rognstad** commended the Public Works Department and Parks Department for an excellent job in clearing the snow from our streets and trails. Jennifer Stapleton also noted that the City Police Department and Fire Department responded to several calls related to accidents and power outages.

Mayor Rognstad presented Council members Snedden and Camp a plaque in recognition for their years of service. Councilman Camp served on Council from January 2014 through January 2018, and Councilman Snedden served on Council from February 2016 through January 2018. He presented the plaques this evening because this is the last Council meeting attended by Councilman Snedden and is the last full meeting attended by both Councilman Snedden and Councilman Camp. **Councilman Snedden** stated that he has enjoyed serving on City Council. He has appreciated City staff's professionalism and competence. He congratulated Councilwoman Williamson on her reelection and newly elected Council members John Darling and Joel Aispuro on their election.

CONSENT CALENDAR

Mayor Rognstad thanked Collin Beggs for his willingness to continue his service on the Planning and Zoning Commission and encouraged City Council to confirm his reappointment.

Councilwoman Williamson moved that items A-1 through D-1 be approved. **Councilman Eddy seconded the motion.**

A roll call vote resulted as follows:

Councilwoman Ruehle	Absent
Councilman Aitken	Yes
Councilman Snedden	Yes

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Councilman Camp	Yes
Councilwoman Williamson	Yes
Councilman Eddy	Yes

The motion passed by a unanimous vote of Council present.

A MINUTES

A-1 City Council regular minutes of December 6, 2017

A-2 Urban Renewal Board minutes of November 7, 2017

B Bills in the total amount of \$970,162.84; \$478,220.11 for regular payables and \$491,942.73 for payroll.

C CONFIRM APPOINTMENTS TO CITY COMMISSIONS, ADVISORY COMMITTEES, AND BOARDS

C-1 Collin Beggs, Planning and Zoning Commission, January 1, 2018 – December 31, 2020

D RESOLUTIONS

D-1 **Resolution No. 17-85** – Farmin Park Event Use Agreement with Davis Enterprises for Live After 5 Concert Series

OLD BUSINESS

E. STAFF BRIEFING – PLANNING DEPARTMENT – SHORT TERM RENTAL REVIEW

Mayor Rognstad announced that public hearings on this issue were held on June 2, 2017, July 19, 2017, and September 6, 2017. City Council approved the proposed amendments to Title 3, Chapter 12, and Title 9, Chapter 4, with an amendment to add language that “such development must be within one quarter of a mile of the downtown core defined as being within the boundaries of First Avenue, Cedar Street, Fifth Avenue and Pine Street. Developments located farther than one quarter mile from the downtown core that meet standards E-1-a and E-1-b above shall not be required to adhere to the buffer requirement but may only be allowed short term rentals at a ratio of 1 per 10 units. A majority of Council approved eliminating 3-12-3-E “Where the vacation rental unit is a permitted accessory dwelling unit. However, a principal dwelling and its associated accessory dwelling unit may not be concurrently permitted for short-term occupancy” but added the requirement that the accessory dwelling unit or primary residence must be owner occupied.

Planning and Economic Development Director Aaron Qualls noted that staff provided more refined recommendations based on City Council discussion. House Bill 216 will be effective January 1, 2018. One of the staff recommendations is to consider limiting the number of dedicated short-term rentals within residential zones. The nearest comparison to the City of Sandpoint is the City of Durango, Colorado, where they have a limitation on short term rentals per zone, which is an option provided in the staff report. Maps and census data were provided relating to homeowner occupied units versus those that are not. Staff is looking for guidance on clustering of short term rentals depending on how many designated short-term rentals Council may want to limit. The current 300-foot buffer

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has been a challenge with the waiting list feature. It is defensible to limit short term rentals by zone and by street segment. City staff recommends that City Council remand staff recommendations to the Planning and Zoning Commission based on the proposed revisions.

Councilwoman Williamson felt it was wise to send the issue back to the Planning and Zoning Commission. Aaron Qualls explained to **Mayor Rognstad** that long term rentals that provide host short term rentals for a period of six months or less would be exempt and would qualify when establishing residency. The State of Idaho encourages home owner occupancy through established policy and tax code where this could be legally defensible.

Councilman Aitken moved that City Council remand consideration of short term rental revisions back to the Planning and Zoning Commission. The Planning and Zoning Commission will review staff recommendations and options as presented herein and will bring their recommended final revisions back to City Council. **Councilman Snedden seconded the motion.**

A roll call vote of Council resulted as follows:

Councilman Camp	Yes
Councilman Snedden	Yes
Councilwoman Williamson	Yes
Councilman Eddy	Yes
Councilwoman Ruehle	Absent
Councilman Aitken	Yes

The motion passed unanimously by Council present.

F. RESOLUTION NO. 17-86 – THE CITY OF SANDPOINT COMPREHENSIVE PLAN MAP AMENDMENT

Mayor Rognstad announced that the Planning and Zoning Commission held two workshops, a site tour and a public hearing. City Council held a public hearing on December 6, 2017, with City Council approving the proposed amendments to the Comprehensive Plan Land Use Map.

Councilwoman Williamson moved that City Council approve the proposed resolution, The City of Sandpoint Comprehensive Plan Map Amendment. **Councilman Eddy seconded the motion.**

A roll call vote of Council resulted as follows:

Councilman Snedden	Yes
Councilwoman Williamson	Yes
Councilman Eddy	Yes
Councilwoman Ruehle	Absent
Councilman Aitken	Yes
Councilman Camp	Yes

The motion passed unanimously by Council present.

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NEW BUSINESS

G. RESOLUTION NO. 17-87 – FEDERAL-AID FUNDING FOR REHABILITATION OF BRIDGE STREET BRIDGE

Grants and Projects Administrator Sean Scoggin noted that the grant application is due January 18, 2018, with funding award notice occurring in April 2018. Construction of this project would take place during the summer of 2020 and will not occur during the same time frame as the downtown revitalization project.

Councilwoman Williamson moved that City Council approve the proposed resolution, Federal-Aid Funding for Rehabilitation of Bridge Street Bridge. **Councilman Eddy seconded the motion.**

A roll call vote of Council resulted as follows:

Councilwoman Williamson	Yes
Councilman Eddy	Yes
Councilwoman Ruehle	Absent
Councilman Aitken	Yes
Councilman Camp	Yes
Councilman Snedden	Yes

The motion passed unanimously by Council present.

H. RESOLUTION NO. 17-88 – RENEWAL TO JOINT POWERS AGREEMENT BETWEEN CITY OF SANDPOINT AND SAGLE FIRE DISTRICT AND WESTSIDE FIRE DISTRICT

Fire Chief Ron Stocking noted that this is the third year of the Joint Powers Agreement, which is renewed annually. The revisions to the agreement provide clarification on the costs for which each party is responsible, and the agreement will be for two terms. City Attorney Scot Campbell clarified to **Councilman Snedden** that the agreement should be reformatted to include the amendments only for adoption.

Councilman Eddy moved that City Council approve the proposed resolution, Renewal to Joint Powers Agreement Between City of Sandpoint and Sagle Fire District and Westside Fire District. **Councilman Snedden seconded the motion.**

A roll call vote of Council resulted as follows:

Councilman Eddy	Yes
Councilwoman Ruehle	Absent
Councilman Aitken	Yes
Councilman Camp	Yes
Councilman Snedden	Yes
Councilwoman Williamson	Yes

The motion passed unanimously by Council present.

I. RESOLUTION NO. 17-89 – FASTTRACK SERVICES AGREEMENT WITH

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COMPLUS DATA INNOVATIONS, INC. FOR PARKING MANAGEMENT SYSTEMS

Councilman Aitken moved that City Council approve the proposed resolution, Fasttrack Services Agreement with Complus Data Innovations, Inc., for Parking Management Systems. **Councilwoman Williamson seconded the motion.**

A roll call vote of Council resulted as follows:

Councilwoman Ruehle	Absent
Councilman Aitken	Yes
Councilman Camp	Yes
Councilman Snedden	Yes
Councilwoman Williamson	Yes
Councilman Eddy	Yes

The motion passed unanimously by Council present.

ADJOURNMENT The meeting adjourned at 5:56 p.m.

Shelby Rognstad, Mayor

ATTEST:

Maree Peck, City Clerk